

Exhibit: Child Support Order

1. PERSON ORDERED TO PAY

IT IS ORDERED that _____ is the person ordered to pay child support.

(Name of person to pay support)

He or she must pay child support in the amount and manner described below, until one of the following *conditions* is met for each child listed in the Decree or Order, or one of the following *events* occurs:

2. CONDITIONS

- The child turns 18 and graduates from high school, *or*
- The child has turned 18, and is not meeting the attendance requirements of a high school or other secondary school leading toward a high school diploma, *or*
- The child marries, dies, or is emancipated by court order, *or*
- The child begins active duty in the US armed forces, *or*

3. EVENTS

- The child's parents marry each other and live with the child, *or*
- The court changes this order.

The child support decreases each time one of the above conditions is met for a child listed in the attached Decree or Order. Refer to the *Child Support Calculator* or *Texas Family Code, Chapter 154* for guidelines to help you determine the child support amount. The person paying child support is ordered to pay:

\$ _____ due on the first day of each month, starting the month after this order is signed, until one child meets one of the above conditions or one the above events occurs.

\$ _____ due the first day of each month, starting the month after one child meets one of the above conditions.

\$ _____ due the first day of each month, starting the month after a second child meets one of the above conditions.

\$ _____ due the first day of each month, starting the month after a third child meets one of the above conditions.

\$ _____ due the first day of each month, starting the month after a fourth child meets one of the above conditions.

4. PERSON TO RECEIVE

IT IS ORDERED that child support shall be payable to _____,
(Name of person to receive child support)

but all child support payments shall be sent to the Child Support State Disbursement Unit, PO Box 659791, San Antonio, TX 78265, where the payment will be recorded and forwarded to the person receiving child support.

5. GUIDELINE OR NON-GUIDELINE SUPPORT

Check Guideline Support if the child support amount listed is based on the statutory guidelines.

Guideline Support: The amount of child support is approximately the amount recommended in the Texas Family Code Guidelines, Chapter 154.

Check and complete Non-Guideline Support, if the child support amount listed is not based on the statutory guidelines. **Do not complete this section if child support is based on the statutory guidelines.**

Non-Guideline Support: The amount of child support differs significantly from the amount recommended in the Texas Family Code Guidelines, Chapter 154.

Today, the Court made these findings in open court concerning this Non-Guideline Support Order:

Guideline support would not be appropriate or would be unfair in this case because (explain): _____

The net monthly income (from all sources) of the *person paying* child support is \$ _____

The net monthly income (from all sources) of the *person receiving* child support is \$ _____

Actual monthly child support listed is \$ _____, which is _____ % of the *paying person's* net monthly income.

6. WITHHOLDING ORDER

This Court has signed an *Order to Employer to Withhold Child Support* today. If it is sent to the employer of the person paying child support, the employer will withhold child support payments from the employee's pay, and send it to the **Child Support State Disbursement Unit, PO Box 659791, San Antonio, TX 78265**, where the payment will be recorded, and forwarded to the person receiving child support.

If you are the person paying child support and your employer withholds less than the monthly child support ordered, you must send the balance owed to the **Child Support State Disbursement Unit, PO Box 659791, San Antonio, TX 78265**.

If all parties agree not to have the employer withhold child support payments yet, check here.

The parties agree, and the Court orders that the *Order to Employer to Withhold Child Support* will not be served on the Employer unless child support payments are more than 30 days late or if the past due amount is the same or more than the monthly child support amount.

If the withholding order is not served on the employer, or if the person paying child support is self employed or unemployed, the person paying child support is ordered to send all child support payments to the **Child Support State Disbursement Unit, PO Box 659791, San Antonio, TX 78265**, where the payment will be recorded, and forwarded to the person receiving child support.

Do not make child support payments directly to the other parent, or you may have to pay it again!

7. CHILD SUPPORT AFTER DEATH

If the person ordered to pay child support dies before this child support order ends, child support is still owed. His or her estate must pay the remaining unpaid child support balance which becomes due when he or she dies.

8. LIFE INSURANCE POLICY

Check here if both parents want the person paying child support to have a life insurance policy while child support is ordered.

- The person paying child support under this order will obtain and maintain a life insurance policy for as long as child support is ordered. The value of the policy will be at least as much as the total child support obligation. The person receiving child support under this order must be named beneficiary for the benefit of the children.

9. CHILD SUPPORT ACCOUNT

Both parents must:

- Fill out a *Request to Establish an Account* form,
- Take the *Request* form to your local Domestic Relations Office or county child support liaison within 5 days after the judge orders child support.
- Pay a set-up fee and an annual fee, as required by your local office, every year until child support ends. (*Texas Family Code § 203.005 (a)(5)*)

10. CHANGE OF INFORMATION / WARNINGS

Each person who is a party to this Order is ordered to notify every other party, the Court, and the state child support registry of any change in the party's current residence address, mailing address, home telephone number, name of employer, address of employment, driver's license number, and work telephone number. The party is ordered to give notice of an intended change in any of the required information to the other party, the Court, and the state case registry on or before the 60th day before the intended change. If the party does not know or could not have known of the change in sufficient time to give notice of the change to provide 60-days notice, the party is ordered to give notice of the change on or before the 5th day after the date that the party knows of the change.

The duty to furnish this information to every other party, the Court, and the state case registry continues as long as any person, by virtue of this Order, is under an obligation to pay child support or entitled to possession of or access to a child.

Failure by a party to obey the Order of this Court to provide every other party, the Court, and the State case registry with the change in the required information may result in further litigation to enforce the order, including contempt of court. A finding of contempt may be punishable by confinement in jail for up to six months, a fine of up to \$500 for each violation, and a money judgment for payment of attorney's fees and court costs.

Notice shall be given to every other party by delivering a copy of the notice to each party by registered or certified mail, return receipt requested. Notice shall be given to the Court and the State Case Registry by delivering a copy of the notice either in person to the clerk of the Court or by registered or certified mail addressed to the clerk.

Failure to obey a court order for child support or for possession of or access to a child may result in further litigation to enforce this order, including contempt of court. A finding of contempt may be punishable by confinement in jail for up to six months, a fine of up to \$500 for each violation, and a money judgment for payment of attorney's fees and court costs.

Failure of a party to make a child support payment to the place and in the manner required by a court order may result in the party's not receiving credit for making the payment. Failure of a party to pay child support does not justify denying that party court-ordered possession of or access to a child. Refusal by a party to allow possession of or access to a child does not justify failure to pay court-ordered child support to that party.